

Township # 2 Cemetery Board Meeting Minutes
Date: September 12, 2013 Time: 5:00 P.M.
Held at Office 500 South Church Street
Ione , California 95640

- 1, Call to Order at 5:00 P.M. Roll Call of Members Present:
 - Tony Beuving
 - Tom Reed
 - Don Smith
 - Larry Slayton
 - Judy Allen
 - 3, Staff Members Present:
 - Carole Meltzer
 - Rich Curran
 - 4, Guest speaker Present:
 - no Guest speaker present
 - 5, Public Present:
 - Alice Slayton
 - a , No Public Comment.
 - 6, Reading of Minutes of last meeting:
 - Motion to accept minutes as read by Judy Allen second by Don Smith Aye 5 no 0
 - 7, Financial Report:
 - July/August expenditure Total \$29,740.78 Balance July/December \$258,559.22
 - Motion to accept financial report as read. Motion by Larry Slayton Second Judy Allen ayes 5 no 0
 - 8, Office Manager report .
 - Sexual Harassment Training/Audits/Insurance/Unemployment Insurance/Public Cemetery Alliance/Defaulted plots/MSDS binder/Certificate of Interment Rights/Time Payment Plan and Final Demand Letter.
 - 9, Grounds Managers report.
 - Lawns are starting to Green up. Requested gravel on road be on agenda new business October meeting.
 - 10, Master Plan Committee report .
 - Pea gravel walk ways/fence removal open space/green grass areas.
 - 12, Old Business:
 - a. cost breakdown presented on new building by Tony Beuving.
 - b. audit Questionnaires
 - c. sexual harassment Training reported by county /District is not required
 - d. plot price's discussed
 - 13, Employee Review Policy Tabled to September meeting.
 - 14, Closed Session; no business
 - 15 Direct Office Manager to proceed with form for non payment.
 - Motion Tom Reed Second Don Smith Ayes 5 no 0
 - 16, Adjournment 6:26 P.M.
- Submitted by Township #2 Cemetery Board Secretary Donald Larry Slayton