TOWNSHIP #2 CEMETERY DISTRICT REGULAR MEETING LOCATION – Cemetery Office, 500 S. Church Street, Ione CA 95640 Thursday, March 12, 2020 – 3:00 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL

Don Smith, Chairman Judy Allen, Vice Chairman Larry Slayton, Secretary Tom Reed, Treasurer Pamela Bennetts, Director

Staff present:

- C. PUBLIC PRESENT
- D. PUBLIC COMMENT: EACH SPEAKER IS LIMITED TO 5 MINUTES

NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Board at this time on any subject within the jurisdiction of the Township #2 Cemetery District. Public comment is limited to 5 minutes per person.

Is there any person who wishes to address the board at this time?

- E. MINUTES of the February 13, 2019 regular meeting
- F. FINANCIAL REPORT
- G. OFFICE MANAGER'S REPORT
- H. GROUNDS MANAGER'S REPORT

MASTER PLAN COMMITTEE REPORT

Notice to the public: The public may comment on any agenda item before a vote. Limited to 5 minutes per person

- I. UNFINISHED BUSINESS
 - a. None
- J. NEW BUSINESS
 - a. None
- K. ADJOURNMENT

REGULAR TOWNSHIP #2 CEMETERY DISTRICT MEETING LOCATION – Cemetery Office, 500 S. Church Street, Ione CA 95640 Thursday, February 13, 2020 – 3:00 PM

MINUTES

| A. | CALL | ED TO ORDER at 3:15 pm |
|----|----------|---|
| B. | ROLL | CALL |
| | a. | ⊠ Don Smith |
| | b. | ⊠ Judy Allen |
| | c. | ⊠ Larry Slayton |
| | d. | ☐ Tom Reed [Excused absence] |
| | e. | ⊠ Pamela Bennetts |
| | | Staff present: ⊠ Carole Meltzer □ Rich Curran |
| C. | PUBL | IC PRESENT: Alice Slayton; Richard Forster, District 2 Supervisor |
| D. | PUBL | IC COMMENT: Don't forget to vote; Ione Rotary tickets available for Ione raffle |
| E. | MINU | TTES of the January 9, 2020 regular meeting |
| | a. | Question by Pam Bennetts to explain in house remodel of gazebo; Don Smith explained that the work is in-house as opposed to hiring it out. Paint and repair |
| | b. | Motion by Pam Bennetts to accept the minutes as read; second by Judy Allen; 4 Ayes 0 Noes |
| F. | FINA | NCIAL REPORT |
| | a. | Expenditures 12/22/2019 \$3,298.58 1/24/2020 \$2,276.34 |
| | b. | General Account Balance 1/22/2020 \$145,098.99 |
| | c. | Endowment Fund Balance 1/22/2020 \$57,181.21 |
| | d. | Special Project Reserve (Columbarium) 1/22/2020 \$21,257.13 |
| Mo | otion to | accept the financial report by Larry Slayton, second by Pam Bennetts; 4 Ayes 0 Noes |
| G. | OFFIC | CE MANAGER'S REPORT |
| | a. | Attached |
| H. | GROU | JNDS MANAGER'S REPORT |
| | a. | Removed lattice from gazebo; pours cement under electrical panel |
| I. | MAST | TER PLAN COMMITTEE REPORT - none |
| J. | UNFI | NISHED BUSINESS |

- K. NEW BUSINESS
 - a. None

a. None

- L. ADJOURNMENT
- M. 3:47 PM
 - a. Motion by Judy Allen; 2nd by Pam Bennetts; 4 Ayes 0 Noes

Submitted by Township #2 Cemetery Board Secretary, Donald Larry Slayton

Financial Report

| JAN-JU | JN | | | | | | | | | | | | | | | | | \perp | | |
|--------|---------------------------|-------------------------|------------|-----------|-----------|------------------------------------|-------------|-----------------------------|-----------|--------------|------------|--------|-----------|----------|---------|----|-----------------|---------|-------------|--|
| Acct # | cct # Account | | Budget | | Jan | | Feb | | Mar | | Apr | | May | | Jun | | Balance Jul-Jun | | Remain Budg | |
| 50100 | Salary | \$ | 30,900.00 | \$ | 2,105.01 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 15,527.59 | | 50.25% | |
| 50310 | FICA | \$ | 2,380.00 | \$ | 161.04 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,204.00 | | 50.59% | |
| 50400 | Group Insurance | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | | | |
| 50500 | Worker's comp | \$ | 1,950.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,950.00 | | 100.00% | |
| 50600 | Unemployment | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | ┸ | | |
| | Total Employee Exp | \$ | 35,230.00 | \$ | 2,266.05 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 18,681.59 | | 53.03% | |
| 51000 | Agri/Landscaping | \$ | 7,000.00 | \$ | 94.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 4,225.83 | | 60.37% | |
| 51110 | Clothing & Per Supp | \$ | 250.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 240.95 | | 96.38% | |
| 51500 | Ins | \$ | 3,700.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 3,700.00 | | 100.00% | |
| 51700 | Main: Equip | \$ | 1,000.00 | \$ | 43.08 | \$ | 36.65 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 121.87 | | 12.19% | |
| 51800 | Main: Bldgs/Improv | \$ | 1,200.00 | \$ | 52.52 | \$ | 127.75 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 159.22 | | 13.27% | |
| 52200 | Office Supp | \$ | 1,800.00 | \$ | 96.28 | \$ | 46.09 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,026.45 | | 57.03% | |
| 52300 | Prof & Spec Serv | \$ | 12,000.00 | \$ | 700.00 | \$ | 90.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 10,193.00 | | 84.94% | |
| 52328 | Audits | \$ | 6,250.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 250.00 | | 4.00% | |
| 52364 | Conferences | \$ | 1,200.00 | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | - | \$ | 1,200.00 | | 100.00% | |
| 52400 | Publications/Legal Notice | \$ | 750.00 | \$ | - | \$ | - | \$ | _ | \$ | _ | \$ | | \$ | - | \$ | 750.00 | | 100.00% | |
| | Stipends | \$ | 6,000.00 | \$ | 500.00 | \$ | 400.00 | \$ | _ | \$ | | \$ | | \$ | - | \$ | 2,200.00 | İ | 36.67% | |
| | Rents, Leases, Equip | \$ | 500.00 | \$ | | \$ | _ | \$ | _ | \$ | | \$ | | \$ | - | \$ | 351.30 | | 70.26% | |
| | Minor Equip | \$ | 1,200.00 | \$ | 345.39 | \$ | 705.36 | \$ | _ | \$ | _ | \$ | _ | \$ | - | \$ | (551.54) | 1 | -45.96% | |
| 52800 | | \$ | 500.00 | \$ | - | \$ | - | \$ | _ | \$ | _ | \$ | _ | \$ | _ | \$ | 500.00 | 1 | 100.00% | |
| | Utilities | \$ | 6,500.00 | \$ | 445.07 | \$ | 317.99 | \$ | | \$ | _ | \$ | | \$ | | \$ | 1,719.78 | | 26.46% | |
| 33000 | Total SerwSupp | | 49,850.00 | \$ | | | 1,723.84 | \$ | | \$ | _ | \$ | _ | \$ | _ | \$ | 26,086.86 | | 52.33% | |
| 56110 | Bldgs & Improv | \$ | 1,500.00 | \$ | - | \$ | 87.77 | \$ | | \$ | | \$ | _ | ţ | _ | \$ | 1,412.23 | t | 94.15% | |
| 56180 | Capital Improv Maj Proj | \$ | 16,000.00 | \$ | | \$ | 07.77 | \$ | | \$ | | \$ | | \$ | | \$ | 16,000.00 | | 100.00% | |
| 56200 | | \$ | 1,000.00 | \$ | | \$ | | \$ | | \$ | | \$ | | \$ | | \$ | 1,000.00 | + | 100.00% | |
| 30200 | Equip Total Fixed Assets | \$ | 18,500.00 | \$ | | \$ | 87.77 | \$ | | \$ | | \$ | | \$ | | \$ | 18,412.23 | | 99.53% | |
| | TOTAL ALL CAT. | | 103,580.00 | \$ | | | 1,811.61 | \$ | | Š | | \$ | | \$ | | \$ | 63,180.68 | t | 61.00% | |
| | TOTAL ALL CAT. | , | 103,300.00 | Ť | 4,342.33 | , | 1,011.01 | • | | , | | 1 | | , | | , | 03,100.00 | | 01.00% | |
| | | | | | | | | | | | | | | | | | 1 | | | |
| | | BALAN | | | | | | | | REVENUE | | | | | | | _ | | | |
| | AS OF GEN ACCT/E | | | ndc \$ | | | | previous bal | | | | | | | | | | Pro | Reserve | |
| | | 8/29/2019 \$ 133,024.25 | | | | | | VMD \$400; M | | /lisc \$750; | | | | | | \$ | 1,854.09 | | | |
| | 9/19/2019 \$ 109,877.96 | | | \$ | 56,428.45 | | | Aisc. \$1473.75 | | 5; | | | | | | \$ | 2,273.75 | | | |
| | 10/24/2019 \$ 107,789.09 | | | \$ | 56,653.45 | Misc \$1,510; IVMD | | | D \$400 |) \$400 | | | | | | \$ | 1,910.00 | \$ | 21,220.00 | |
| | 11/25/2019 | | 104,376.73 | \$ | 56,931.21 | CurrUnsec \$1251.58; Int \$940.57; | | | | | | | 0 | | | \$ | 2,592.15 | \$ | 21,257.13 | |
| | 12/26/2019 | | | | | | | 727; IVMD \$400; Misc \$100 | | | | | | | | \$ | | \$ | 21,257.13 | |
| | 1/22/2020 | \$: | 145,098.99 | \$ | 57,181.21 | Mis | sc \$2,525; | | | | Jtil RR \$ | 6.79; | Jtil-Uni | tary \$ | 1,539.9 | | | \$ | 21,257.13 | |
| | | | | | | | | | neEx \$17 | | | | | | | \$ | 48,195.13 | ÷ | | |
| | | | | | | | | | ron S/113 | 3.14: | IVMD S4 | 400; N | lisc \$35 | 0 | | \$ | 1 044 04 | Ş | 21,068.73 | |
| | 2/25/2020 | \$: | 141,483.89 | \$ | 57,426.24 | Int | \$781.70; | НОР | 10p 3413 | , | | | | | | | 1,944.84 | | I | |
| | 2/25/2020 | \$: | 141,483.89 | \$ | 57,426.24 | Int | \$781.70; | НОР | 10p 9410 | , | ,,,,,, | | | | | | 1,544.04 | | | |
| | 2/25/2020 | \$: | 141,483.89 | \$ | 57,426.24 | Int | \$781.70; | НОР | тор 9410 | | | | | | | | 1,544.64 | | | |
| | 2/25/2020 | \$: | 141,483.89 | \$ | 57,426.24 | Int | \$781.70; | НОР | 10p 3410 | | | | | | | | 1,544.04 | | | |
| | 2/25/2020 | \$: | 141,483.89 | \$ | 57,426.24 | Int | \$781.70; | HOP | 10p 9410 | | | | | | | | 1,544.04 | | | |
| | 2/25/2020 | \$: | 141,483.89 | \$ | 57,426.24 | Int | \$781.70; | НОР | 10p 9410 | | | | | | | | 1,744.04 | | | |
| | 2/25/2020 | \$: | 141,483.89 | \$ | 57,426.24 | Int | \$781.70; | НОР | 10p \$410 | | | | | | | | 1,744.04 | | | |
| | 2/25/2020 | \$: | 141,483.89 | \$ | 57,426.24 | Int | \$781.70; | НОР | 100 5410 | | | | | ТОТА | | \$ | 64,996.96 | ć | 21,257.13 | |