

Township # 2 Cemetery Board Meeting

June 13, 2013 3:00 P.M.

Held at Township # 2 office 500 South Church Street, Ione, California 95640

AGENDA

1. Call to Order
2. Roll Call of Members Present
 - a. Members of the Public Present
3. Reading of the Minutes of last Meeting
4. Financial Report
5. Staff Report
 - a. Report from office Manager
 - i. Instruction on Alarm system how to reset
 - b. Report from Chairman
 - i. Required ethics training
 - c. Report from Grounds Manager
 - i. Sprinkler system.
 - ii. Mower replacement.
 - d. Comments from the Public Limited to 5 minutes per person.
6. Old Business.
 - a. Report from Architect – review and discussion and other Building issues.
 - b. Master Plan Committee. Don Smith, Tom Reed Carole Meltzer
 - c. Review insurance proposals / adoption of insurance policy.
 - d. Annual independent Audit / adopt Auditor / Agency.
 - e. Discussion on Price for Family plot with Border carry over from May meeting.
7. New Business
 - a. CSDA membership dues renewal?.
8. Closed Session if Requested.
9. Open Session: Motion / Vote.
10. Adjournment