

Township # 2 Cemetery Board Meeting Minutes

Date: June 13, 2013 Time: 3:00 P.M.

Held at Office 500 South Church Street

Ione , California 95640

- 1, Call to Order at 3:10 P.M. Roll Call of Members Present:
 - Tony Beuving
 - Tom Reed
 - Don Smith
 - Larry Slayton
 - Judy Allen
- 2, Staff Members Present:
 - Carole Meltzer
 - Rich Curran
- 3, Public Present: none
- 4, No Public Comment
- 5, Reading of Minutes of last meeting:

Motion to accept minutes of May 13, 2013 as read. Motion Tom Reed second by Judy Allen Aye4 no 0
- 6, Financial Report

May expenditure Total \$9,534.80
Balance Jan – Jun 2012-2013 \$206,272.10

Motion to accept financial report as read. Motion Larry Slayton second Judy Allen ayes 5 no 0

 - a. Treasure Tom Reed requested Budget for 2013 – 2014 be put on July meeting agenda.
 - b. Billing presented by Architect for 90% work completed on planning \$10,440.00.

Motion made to pay Architect as billed. Motion Larry Slayton Second Don Smith Ayes 5 no 0
 - c. Chairman and office manager to check with local CPA's for cost of Audit.
- 7, Report from Office Manager:
 - a. Presented a Summary report on District 2 boundaries / mailing data base.
 - b. Completed LAFCO service report.
 - c. Research quotes from Insurance companies In progress
- 8, Grounds Manager:
 - a. Reported on repairs to sprinkler system problem is being investigated.
 - b. Reported on mower replacement to be carried over to 2013/2014 Budget.
- 9, Place on July Agenda continued Discussion on Price for Family plot with border.
- 10, Letter read into record by Tony Beuving pertaining to new construction / Building Permit.
- 11, Master plan committee Members Don Smith, Tom Reed and office manager Carole Meltzer presented a report on proposed Master plan.
- 12 Office manager Carole Meltzer to attend seminar in Sacrameto by CSDA.
13. Accept bid for Riskmanagment for Workers comp. ,Fire, Liability and Vehicle insurance [Golden State Riskmanagement Authority] Motion Tom Reed second Don Smith Ayes 5 no 0
14. Adjournment 4:53 P.M.

Submitted by Township #2 Cemetery Board Secretary Donald Larry Slayton